

Dear Principal,

**Subject: Ventilation in schools**

The Education Authority (EA) is absolutely committed to working with the Department of Education (DE) and school leaders to ensure that there continues to be appropriate ventilation in schools, in line with the latest public health guidance and also advice from the Health and Safety Executive.

We know that schools continue to do everything they can to improve ventilation locally and, if there are spaces within the school where there are concerns about ventilation, schools should continue to call the EA Maintenance Helpdesk for your area, who will now provide CO2 monitors.

The findings from the CO2 monitors will determine whether remedial works will need to be undertaken in order to provide effective ventilation. Alternative measures may also need to be implemented in order to rectify the situation.

EA will also be undertaking a planned programme of window surveys to identify any minor works that may need to be carried out, including any steps to improve ventilation where appropriate. Surveys have commenced and any immediate repairs identified to address ventilation concerns will be completed in the current financial year 21-22.

Once again, thank you for your continued co-operation and please don't hesitate to contact our helpdesk if you have any queries or concerns.

Please see below for your area Maintenance Helpdesk number:

**Area North:**

028 2566 1144

**Area South West:**

Armagh

028 3751 2551 or

028 3751 2243

Omagh

028 8241 1518

**Area East:**

028 9056 6248

**“To inspire, support and challenge all our Children and Young People to be the best that they can be.”**

**Education Authority**

3 Charlemont Place, The Mall, Armagh BT61 9AX

T: 028 37512535 | email: [paul.crooks@eani.org.uk](mailto:paul.crooks@eani.org.uk) Web: <https://www.eani.org.uk>

Yours Sincerely

**Paul Crooks**

**ACTING ASSISTANT DIRECTOR  
FACILITIES MANAGEMENT  
OPERATIONS AND ESTATES**

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