

Subject:

Queen's Platinum Jubilee 2022 – Substitute Teacher Pay

Circular Number 2022/05

Date of Issue: 26 April 2022

Audience:

- Principals in Grant-aided Schools;
- Boards of Governors of Grant-aided Schools;
- Education Authority;
- Council for Catholic Maintained Schools;
- Comhairle na Gaelscolaíochta;
- Northern Ireland Council for Integrated Education;
- Association of Governing Bodies of Grammar Schools;
- Controlled Schools Support Council (CSSC);
- Teachers' Unions;
- General Teaching Council for Northern Ireland; and
- EOTAS Centres.

Summary of Contents:

This Circular provides guidance to school principals on the impact to substitute teachers of the additional bank holiday to mark Her Majesty the Queen's Platinum Jubilee on Friday 3 June 2022.

Enquiries:

Any enquiries about the contents of this Circular should be addressed to the relevant employing authority.

Governors' Awareness:
Essential

Status of Contents:
Advice / Information for Employing Authorities, Boards of Governors and Principals.

Related Documents:
Letter to all school principals dated 22 April 2021 from Mark Baker, Assistant Director of Education in the Education Authority (included below).

Superseded Documents:
None

Expiry Date: Not applicable

DE Website:
www.education-ni.gov.uk

INTRODUCTION

1. As you are aware, the Spring Bank Holiday has been moved to Thursday 2 June 2022 and an additional Bank Holiday has been added on Friday 3 June 2022 to create a four-day weekend to mark Her Majesty the Queen's Platinum Jubilee.
2. In line with the precedent set for Her Majesty the Queen's Diamond Jubilee in 2012, former Minister of Education, Peter Weir agreed that the number of teaching days in the 2021/22 academic year should be reduced by one day to allow pupils and teachers to gain the benefit of the additional Bank Holiday. Confirmation of this was issued by the Education Authority to all school principals on 22 April 2021 (included below for ease of reference).



Letter to all
Principals re 2021-22

3. The purpose of this Circular is to advise principals of the action they need to take to ensure that substitute teachers do not suffer any financial detriment as a result of the additional Bank Holiday.
4. Substitute teachers who are booked / contracted to work in a school on the day immediately before the Bank Holiday weekend should also be booked out by the school on NISTR on Friday 3 June 2022 to ensure they receive payment for that day.
5. Principals are reminded that it is their responsibility to ensure that this action is taken by the appropriate person in their school.